

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF QUOGUE, NEW YORK, HELD IN THE VILLAGE OFFICE BUILDING, 7 VILLAGE LANE, QUOGUE, NEW YORK, ON JULY 1, 2021 AT 10:00 A.M.

PRESENT: Mayor Peter Sartorius, Trustees Randy Cardo, Ted Necarsulmer and Robert Treuhold and Deputy Clerk Denise Michalowski

Absent: Kimberley Payne

The Mayor gave the General Village Election results held on Friday, June 18, 2021 with a total of 109 official voters casting their votes as follows:

Trustee:

Randy Cardo-99

Ted Necarsulmer-105

Siri Fink-1

Bill Horak-1

Eileen Duffy-1

Freesia Ferrantino-1

Craig Ferrantino-1

The Mayor swore in the re-elected trustees, Randy Cardo and Ted Necarsulmer.

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the following appointments are approved:

Deputy Mayor:	Robert Treuhold
Associate Village Justice:	Martha Rogers
Clerk-Treasurer:	Aimee Buhl
Deputy Treasurer:	Amy Cosgrove
Deputy Clerk:	Denise Michalowski
Assistant to the Mayor:	Stephanie Wagner
Registrar of Vital Statistics	Aimee Buhl
Deputy Registrar of Vital Statistics	Denise Michalowski
Administrative Assistant (Police):	Jennifer Vargas
Senior Building Inspector:	Bill Nowak
Building Inspector P/T	Thomas Snodgrass
Ordinance/Code Enforcement Officer:	Christopher Osborne
Village Attorney:	Wayne Bruyn
Village Prosecutor:	Patrick Gunn
Court Clerk:	Theresa Conway
Justice Court Clerk:	Frances Schurek
Justice Court Clerk:	Susan Doyle
Village Engineer:	The Raynor Group, P.E. & L.S. PLLC
Court Attendant:	Christopher Osborne
Fire Prevention Inspectors:	Fire Prevention Department, Town of Southampton Fire Marshal
School Crossing Guards:	Arlene Jahelka

<p>Village Historian:  Auditors:  Official Newspaper:  Official Depositories:</p> <p>Official Credit Cards:</p>	<p>Joseph Jahelka  Alfrieda Robinson  Kevin Lonnie  Victoria Sartorius  Satty Levine &amp; Ciacco, CPA, PC  Southampton Press, Western Edition  MBIA Municipal Investors Service Corporation  Signature Bank  People's United Bank  American Portfolios Financial Services Inc  M&amp;T Bank  Cardmember Services  Home Depot  WEX Bank  Lowe's</p>
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Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, Signature Bank and M&T Bank are directed to honor all checks and drafts upon such funds of the Village of Quogue duly signed by the Village Treasurer and Deputy Treasurer and/or the Mayor (two signatures required on all general account checks).

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, that the Regular Meetings of the Board of Trustees of the Village of Quogue, New York during the current Official Year are hereby approved to be held on the third Friday of each month at 4:00 P.M., unless otherwise noticed, in the Village Hall, North Meeting Room, Jessup Avenue, Quogue, New York, and that notice be published in the Southampton Press in accordance with the Open Meeting Law.

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the appointment of new members, appointment of chairpersons and confirmation of terms of existing members and expiration dates of terms of office of members of the following boards are approved as follows:

Zoning Board of Appeals

Pamela Chepiga, Chairperson-July 2022/Member-July 2026  
Bruce Peiffer- July 2024  
Brendan Ryan – July 2025  
Geoff Judge- July 2022  
Edward P. Tolley III- July 2023  
George Sard (alternate)- July 2022

Planning

Stephen P. Farrell, Chairperson – July 2022/Member- July 2023  
Robert Levy – July 2026  
Clarke Lewis – July 2024  
Lynn Lomas – July 2022  
Paul Mejean – July 2025

Richmond Gardner (alternate) - July 2022

Design Review

Sally McGrath, Chairperson – July 2022/Member- July 2022

Chester Murray – July 2022

Kathleen Lomas – July 2023

Judy McDermott- July 2024

Thomas D. Mullen- July 2024

Ethics Board

Cristina Kepner - July 2022

Aimee Buhl – July 2024

James Tolan - July 2023

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the Treasurer is authorized to pay certain claims for recurring expenditures such as utility services, postage, delivery charges, insurance premiums and administrative fees in advance of voucher.

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the following vendors are approved as designated for staff purchases without a purchase order for purchases in the amount of no more than two hundred fifty (\$250.00) dollars:

Aspatuck Gardens	Office Depot
Bar Boy Products	Otis Ford Inc.
Beds & Borders	Riverhead Building Supply
Chief Equipment Inc	Seatuck Nurseries
Cleanco Distributors, Inc	SiteOne Landscape Supply, Inc
Florence Lumber	Speonk Lumber
Flowers By Rori	Suffolk Computer Services Inc.
Hampton Marine Center	U-line
Hampton Watercraft	Village Graphics
Home Depot	W.B. Mason
Integrated Wireless	Lopers Equipment
Malvese Equipment	Westhampton Auto Supply
Minuteman Press	Westhampton True Value Hardware
Newman Signs	Zep Manufacturing Corp.
Northern Safety	Zima Tire

The Mayor is going to remind Wayne Bruyn to update the Village's procurement policy to include Best Value purchases.

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the mileage allowance for officers and employees of the Village of Quogue is approved to be the standard mileage rate set by the Internal Revenue Service (currently 56 cents per mile), payable upon approval of voucher.

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the following Trustees are appointed to the following Committees:

Committee for Police:	Peter Sartorius and Robert Treuhold
Committee for Fire Dept:	Edward Necarsulmer
Committee for Building and Maintenance:	Peter Sartorius and Kimberley Payne
Committee for Beaches, Dunes and Canal (Waterways) Parks and Recreation:	Kimberley Payne and Robert Treuhold
Tri-Board Liaison:	Peter Sartorius
Committee for Public Works	Randy Cardo

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the hourly compensation to be paid to the Village Attorney, Wayne Bruyn, of \$250 other than for litigation services (litigation services being special services outside the scope of the Village Attorney's annual rate) is approved.

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the compensation to be paid to the Village Prosecutor, Patrick Gunn, is \$250 per hour.

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, up to \$600,000 can be utilized from the Fire Department Capital Reserve for a new pumper, subject to a permissive referendum.

With no other business to discuss and upon motion made by Randy Cardo seconded by Ted Necarsulmer and unanimously carried, the meeting was adjourned at 10:35 A.M.

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Aimee Buhl, Village Clerk