

MINUTES FOR THE REGULAR MEETING HELD BY THE BOARD OF TRUSTEES ON  
FRIDAY, NOVEMBER 18, 2016 AT 4:00 P.M.

PRESENT: Mayor Peter Sartorius, Trustees Randy Cardo, Kimberley Payne and Ted Necarsulmer, Village Attorney Richard DePetris and Village Clerk Aimee Buhl

ABSENT: Trustee Jeanette Obser

OTHERS PRESENT: Police Chief Robert Coughlan, Fire Chief John Sipala, Amanda Bernocco of the Southampton Press, Bill Berrien, Dick Gardner, Frances Ryan, and Eileen Duffy

The Mayor invited everyone to join him in the Pledge of Allegiance.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, the Minutes of Regular Meeting held on October 21, 2016 were approved.

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, the Abstract of Audited Vouchers Schedule 11-16, \$829,958.99 and Treasurer's Report for the Month ending October 31, 2016 were approved.

\$ 75,622.67	Checking Account
\$ 8,888,519.26	Investments
\$ 501,504.97	Capital Reserves
\$ 9,465,646.90	Total General Fund 10/31/16

The Clerk gave the report for October 2016 Fire and Burglar Alarms:

Fire Billed: \$100; Fire Collected: \$300

Burglar Billed: \$1,050; Burglar Collected: \$875

Fire Chief John Sipala gave the October 2016 report for the Fire Department. Police Chief Robert Coughlan gave the October 2016 report for the Police Department.

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, the following tax refund of the Village's 2016/2017 taxes as a result of court decision reducing Town of Southampton 2015/2016 assessment is approved as follows:

TM#	NAME	ORIG ASSMNT	REDUCED TO	REFUND DUE
7-1-7.7	Miller	6,875,300	6,322,475	\$1,155.96

Upon motion made by Kimberley Payne, seconded by Randy Cardo and unanimously carried, it was RESOLVED, the 2016-17 Standard Work Day and Reporting Resolution for Appointed Officials and Employees is adopted as follows:

Title	Name	Standard Work Day	Term Begins/Ends	Participates in Employer's Time Keeping System
Appointed				
Village Attorney	Richard DePetris	6	7/1/16-6/30/17	N
Senior Bldg Inspect	William Nowak	8	7/1/16-6/30/17	Y
Ordinance Inspect	Christopher Osborne	8	7/1/16-6/30/17	Y

Village Clerk/Treasur	Aimee Buhl	7	7/1/16-6/30/17	Y
Administrative Assist	Jennifer Vargas	7	7/1/16-6/30/17	Y
Deputy Village Clerk	Denise Michalowski	7	7/1/16-6/30/17	Y
Deputy Village Treas	Amy Cosgrove	7	7/1/16-6/30/17	Y
Asst to the Mayor	Stephanie Wagner	7	7/1/16-6/30/17	Y
Court Clerk	Theresa Conway	7	7/1/16-6/30/17	Y

Upon motion made by Kimberley Payne, seconded by Randy Cardo and unanimously carried, it was RESOLVED, the 2016-17 Standard Work Day and Reporting Resolution for Appointed Officials and Employees is adopted as follows:

<b>Title</b>	<b>Standard Work Day</b>
Labor Crew Leader	8
Asst Labor Crew Leader	8
Laborer	8
Custodial Aide	8
Lifeguard	8
Beach Attendant	8
Justice Court Clerk	7
Clerk	7

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the following purchase orders are increased:

- 14884 (The Fire Store) in the amount of \$31.44
- 14862 (Quogue Field Club) in the amount of \$36
- 14865 (Star Fish East) in the amount of \$116
- 14855 (Walsh & Hughes) in the amount of \$30

Upon motion made by Kimberley Payne, seconded by Randy Cardo and unanimously carried, it was RESOLVED, the following transfers are approved:

- From A341023 Fire Department Equipment to A3410441 Fire Department Service Vehicles-Labor \$2,500
- From A7180443 Beach Improvements & Maintenance to A7180421 Beach Light & Water \$700

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, the minutes of the bid opening held on November 16, 2016 at 3:00 P.M. for used cars (minutes attached) are approved.

Upon motion made by Ted Necarsulmer, seconded by Randy Cardo and unanimously carried, it was RESOLVED, the resolution adopted at the Board of Trustees meeting held on October 21, 2016 pertaining to the Village of Quogue Cafeteria Plan is modified so that it reads in its entirety as follows:

**WHEREAS**, The Board of Trustees of the Village of Quogue has determined that it would be in the best interest of the Village and its employees to adopt a Section 125 Cafeteria Plan, herein collectively referred to as “The Village of Quogue Cafeteria Plan,” providing for continuation of pre-tax payment by employees of their share of healthcare

insurance premiums and, effective January 1, 2017 for health care flexible spending accounts and dependent care assistance spending accounts, allowing for pre-tax payment by employees of medical expenses and dependent care expenses.

**RESOLVED**, that the Village of Quogue adopt “The Village of Quogue Cafeteria Plan,” in substantially the form presented to the Board of Trustees at this meeting with such changes therein as the Mayor may approve, his signature on an adoption agreement pertaining thereto to be conclusive evidence of his approval.

**RESOLVED FURTHER**, that the administrator of the Village of Quogue Cafeteria Plan as it pertains to health care spending accounts and dependent care assistance spending accounts shall be Brown & Brown of New York, Inc. dba as Fitzharris & Company.

**RESOLVED FURTHER**, that the Mayor and other Village Officials are authorized to undertake all actions necessary to implement and administer such plan.

Upon motion made by Ted Necarsulmer, seconded by Randy Cardo and unanimously carried, it was RESOLVED, a new bank account at Capital One Bank to be used by the Village in connection with the Village of Quogue Cafeteria Plan will be opened and standard Board resolutions prescribed by Capital One Bank are adopted.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the amount of the park fee for Kewo Corp.’s proposed 5-lot subdivision (Sandpiper Woods) located at the intersection of Jessup Avenue and Old Meeting House Road is fixed at \$92,448; such amount reflects a credit of \$9,660, constituting the portion of the park fee previously paid by Kewo Corp. for its earlier Jessup’s Landing subdivision allocable to two lots included in that subdivision that were never developed and now are incorporated into the Sandpiper Woods subdivision.

Upon motion made by Ted Necarsulmer, seconded by Randy Cardo and unanimously carried, it was RESOLVED, the performance bond (in the original amount of \$49,500) and security therefor relating to Kewo Corp.’s Jessup Landing subdivision are authorized to be released.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the performance bond (in the amount of \$25,000) and security therefor relating to Quogue Street Development Corp. landscaping at 52 Quogue Street are authorized to be released.

The board discussed a request made by a homeowner to plant five street trees on Niamogue Lane east of the Post Lane circle. There was a concern regarding the utility wires on the side of the street where the trees were requested to be planted. Upon motion made by Ted Necarsulmer, seconded by Randy Cardo and unanimously carried, it was RESOLVED, the resident is allowed to plant 5 underwire trees on Niamogue Lane east of the Post Lane circle. The trees will belong to the Village.

The Mayor thanked Dick Gardner for his additional comments on the FIMP project.

With no other business to discuss and upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, the meeting was adjourned at 4:30 P.M.

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Aimee Buhl, Village Clerk