

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF QUOGUE, NEW YORK, HELD IN THE VILLAGE OFFICE BUILDING, NORTH MEETING ROOM, 7 VILLAGE LANE, QUOGUE, NEW YORK, ON JULY 1, 2016 AT 10:00 A.M.

PRESENT: Peter Sartorius, Randy Cardo, Kimberley Payne, Ted Necarsulmer and Village Clerk Aimee Buhl

OTHERS PRESENT: Amanda Bernocco of the Southampton Press

The Mayor invited everyone to join him in the Pledge of Allegiance.

The Mayor gave the General Village Election results held on Friday, June 17, 2016 with a total of 48 official voters casting their votes as follows:

Mayor:

Peter Sartorius - 32

Trustees:

Jeanette Obser - 32

Kimberley Payne - 39

Deputy Mayor Randy Cardo swore in newly elected Mayor Peter Sartorius. The Mayor swore in the newly elected Trustees Jeanette Obser and Kimberley Payne.

Upon motion made by Randy Cardo, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, the following appointments are approved:

Deputy Mayor:	Randy Cardo
Acting Village Justice:	Gair Betts
Clerk-Treasurer:	Aimee Buhl
Deputy Treasurer:	Amy Cosgrove
Deputy Clerk:	Denise Michalowski
Assistant to the Mayor:	Stephanie Wagner
Administrative Assistant:	Jennifer Vargas
Senior Building Inspector:	Bill Nowak
Ordinance/Code Enforcement Officer:	Christopher Osborne
Village Attorney:	Richard E. DePetris
Village Prosecutor:	Daniel Rodgers
Court Clerk:	Theresa Conway
Justice Court Clerk:	Frances Shurek
Justice Court Clerk:	Dawn Gaudiello
Village Engineer:	The Raynor Group, P.E. & L.S. PLLC
Court Attendant:	Christopher Osborne
Part-Time Police Officer:	Steve Frano
Fire Prevention Inspectors:	Fire Prevention Department, Town of Southampton Fire Marshal
School Crossing Guards:	Arlene Jahelka Joseph Jahelka

Village Historian:	Alfrieda Robinson
Auditors:	Frances Ryan
Official Newspaper:	Satty Levine & Ciacco, CPA, PC
Official Depositories:	Southampton Press, Western Edition
	MBIA Municipal Investors Service Corporation
	Capital One Bank
	Suffolk County National Bank
	Corestone The Bank of New York Mellon
Official Credit Cards:	Cardmember Services
	Home Depot
	WEX Bank
	Lowes

Upon motion made by Ted Necarsulmer, seconded by Randy Cardo and unanimously carried, it was RESOLVED, Capital One Bank is hereby directed to honor all checks and drafts upon such funds of the Village of Quogue duly signed by the Village Treasurer and Deputy Treasurer and/or the Mayor (two signatures required on all general account checks).

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, that the Regular Meetings of the Board of Trustees of the Village of Quogue, New York during the current Official Year are hereby approved to be held on the third Friday of each month at 4:00 P.M., unless otherwise noticed, in the Village Hall, North Meeting Room, Jessup Avenue, Quogue, New York, and that notice be published in the Southampton Press in accordance with the Open Meeting Law, except that the July 2016 meeting will be held at 4:00 P.M. on Friday, July 22, 2016.

Upon motion made by Kimberley Payne, seconded by Randy Cardo and unanimously carried, it was RESOLVED, the appointment of new members, appointment of chairpersons and confirmation of terms of existing members and expiration dates of terms of office of members of the following boards are hereby approved as follows:

Zoning Board of Appeals

Robert Treuhold, Chairperson-July 2017/Member-July 2018
 Alexander Ames – July 2021
 Charles Mott – July 2017
 Bruce Peiffer– July 2019
 Brendan Ryan – July 2020
 T. David Mullen (alternate) – July 2017

Planning

Willard Berrien, Chairperson – July 2017/Member- July 2018
 William McChesney – July 2021
 Clarke Lewis – July 2019
 David Genser – July 2017
 Paul Mejean – July 2020
 Richmond Gardner (alternate) - July 2017

Design Review

Cristina Kepner, Chairperson – July 2017/Member- July 2018
Jered Ann Lynch – July 2018
Chester Murray – July 2019
Sally McGrath – July 2019
Janko Rasic – July 2017

Ethics Board

Cristina Kepner - July 2019
Aimee Buhl – July 2018
James Tolan - July 2017

Upon motion made by Ted Necarsulmer, seconded by Randy Cardo and unanimously carried, it was RESOLVED, the Treasurer is authorized to pay certain claims for recurring expenditures such as utility services, postage, delivery charges, insurance premiums and administrative fees in advance of voucher.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the following vendors are approved as designated for staff purchases without a purchase order for purchases in the amount of no more than two hundred fifty (\$250.00) dollars:

Aspatuck Gardens	Malvese Equipment
Bar Boy Products	Mark's Industrial
Beds & Borders	Morris Studio
Cleanco Distributors, Inc.	Newman Signs
Center Moriches Paper Co Inc	Office Depot
E. L. Ryder Hardware	Otis Ford, Inc.
Emerald Island	Power Printing
Florence Lumber	Reliable Office Supplies
Flowers By Rori	Riverhead Building Supply
Fluid Imagery	Seatuck Nurseries
Hampton Marine Center	Speonk Lumber
Hampton Watercraft	Suffolk Computer Services Inc.
Homeside Florist	Village Graphics Center
Integrated Wireless	W. B. Mason Office Supplies
John Deere Landscapes	Westhampton True Value Hardware
Home Depot	Westhampton Auto Supply
La Corte Equipment	World Class Office Supplies
Lopers Equipment	ZEP Manufacturing Corp.
	Zee Medical
	Zima Tire

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the mileage allowance for officers and employees of the Village of Quogue is approved to be the standard mileage rate set by the Internal Revenue Service (currently 54 cents per mile), payable upon approval of voucher.

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, the following Trustees are appointed to the following Committees:

Committee for Police:	Peter Sartorius and Edward Necarsulmer
Committee for Fire Dept:	Edward Necarsulmer and Kimberley Payne
Committee for Building and Maintenance:	Jeanette Obser
Committee for Beaches, Dunes and Canal (Waterways) Parks and Recreation:	Peter Sartorius and Kimberley Payne
Tri-Board Liaison:	Peter Sartorius
Committee for Public Works	Randy Cardo

Upon motion made by Randy Cardo, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the compensation to be paid to the Village Attorney, Richard E. DePetris, for litigation services (litigation services being special services outside the scope of the Village Attorney's annual salary) is approved to be an hourly rate of \$200.00 per hour.

Upon motion made by Kimberley Payne, seconded by Randy Cardo and unanimously carried, it was RESOLVED, the compensation to be paid to the Village Prosecutor, Daniel Rodgers, is \$240 per hour.

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, it was RESOLVED the engagement of EMT Governmental Accounting Services for accounting services for the 2016/2017 fiscal year is approved at a rate of \$97.50 per hour.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the engagement letter with Satty, Levine & Ciacco., CPA's, P.C. for the audit of the Village's financial statements for the year ended May 31, 2016 is approved.

Upon motion made by Kimberley Payne, seconded by Randy Cardo and unanimously carried, it was RESOLVED, the engagement letter with Satty, Levine & Ciacco., CPA's, P.C. for the audit of the Justice Court's financial statements for the year ended May 31, 2016 is approved.

Upon motion made by Ted Necarsulmer, seconded by Kimberley Payne and unanimously carried, it was RESOLVED, the last day of employment/payment of salary of Sgt. Thomas D. Muller Jr. of the Quogue Village Police department is July 22, 2016.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, a special event permit for the Quogue Historical Society for its Art Show to be held on August 13, 2016 at the Village Green and a pre-Art Show cocktail party on August 12, 2016 is approved. The Mayor is authorized to sign an agreement relating thereto.

Upon motion made by Kimberley Payne, seconded by Ted Necarsulmer and unanimously carried, it was RESOLVED, the Mayor is authorized to execute the Receipt, Release, Refunding Agreement and Waiver of a partial distribution of the bequest to the Village of Quogue of Genevieve Lanyon's Last Will and Testament.

Upon motion made by Kimberley Payne, seconded by Randy Cardo and unanimously carried it was RESOLVED, a Special Event Permit for use of the Village Beach parking lot only on August 6, 2016 from 6:00 P.M. until 12:00 Midnight is approved.

With no other business to discuss and upon motion made by Kimberley Payne, seconded by Randy Cardo and unanimously carried, the meeting was adjourned at 10:15 A.M.

Aimee Buhl, Village Clerk